

## **Information**

### **Effective date**

March 17, 2006

### **Use**

The *Limited Liability Company Certificate of Authority Authorizing Execution of Partnership Documents* (Form 630328) is used when one (1) or more partners of a partnership is a limited liability company. This form provides authority for signers to execute documents on behalf of the limited liability company as a partner of the partnership.

It is recommended that the Limited Liability Company Certificate of Authority Authorizing Execution of Partnership Documents (Form 630328) be prepared by the members/managers of the limited liability company. However, it is important that Bank personnel be familiar with the form not only to answer questions presented by customers, but to make certain that the form has been properly completed by the limited liability company.

## Instructions

The table below shows section names and descriptions for the items required in the Limited Liability Company Certificate of Authority Authorizing Execution of Partnership Documents (Form 630328).

Section	Description						
<b>Page 1</b>							
<b>Company</b>	<i>Full legal name</i> of the limited liability company.						
<b>dated</b>	<i>Date</i> of the Operating Agreement of the limited liability company.						
<b>laws of</b>	<i>Jurisdiction</i> where the limited liability company was formed/registered.						
Type of LLC (Heading implied)	Indicate if the limited liability company is: <ul style="list-style-type: none"> <li>• Member-managed, or</li> <li>• Manager-managed.</li> </ul>						
LLC type (Heading implied)	Use the table to complete this line. <table border="1" data-bbox="527 787 1172 919"> <thead> <tr> <th>IF the limited liability company is...</th> <th>ENTER...</th> </tr> </thead> <tbody> <tr> <td>Member-managed</td> <td>members.</td> </tr> <tr> <td>Manager-managed</td> <td>managers.</td> </tr> </tbody> </table>	IF the limited liability company is...	ENTER...	Member-managed	members.	Manager-managed	managers.
IF the limited liability company is...	ENTER...						
Member-managed	members.						
Manager-managed	managers.						
<b>general partner of</b>	<i>Name</i> of the Partnership of which the limited liability company is a partner.						
<b>dated</b>	<i>Date</i> of the Partnership Agreement, if one exists.  <b>Note:</b> If no written Partnership Agreement exists, enter "None".						
<b>located at</b>	<i>Principal business address</i> of the Partnership.						
<b>No. of Signatures</b>	<i>Number</i> of authorized signers required to execute documents on behalf of the limited liability company as a partner of the Partnership.						
<b>Name</b>	<i>Name</i> of each person who is an authorized signer entitled to execute documents on behalf of the limited liability company as a partner of the Partnership.						
<b>Title</b>	<i>Titles</i> of each person who is an authorized signer entitled to execute documents on behalf of the limited liability company as a partner of the Partnership.						
<b>Page 2</b>							
<b>Name</b>	<i>Names</i> of authorized signers listed on page 1.						
<b>Signature</b>	<i>Signatures</i> of authorized signers listed on page 1.						
<b>as of</b>	<i>Date</i> the Certificate is executed.						
<b>Name</b>	<i>Name</i> of each member or manager of the limited liability company.						
<b>Title</b>	<i>Title</i> of each member or manager of the limited liability company.						
<b>Signature</b>	<i>Signature</i> of each member or manager of the limited liability company.						