

Mortgage Recurring Payment Authorization Form

Automatic, Convenient, On-time Payments

Getting started:

Online: Visit us at truist.com/signon to:

Submit this form, download your statements, enroll in paperless statements, and more.


Mail/Fax: Complete and return this form via mail or fax to:

Truist Bank, P.O. Box 1868, Greenville, SC 29602-1868 or FAX: 844.217.5137

Note: To edit or to cancel the recurring payment, we must receive your request at least 15 days prior to your next scheduled draft date.

Got questions? We have answers at truist.com/myhomeloan, or you can contact our Client Services department at 800.634.7928, Monday through Friday 8am to 8pm and Saturday 9am to 3pt ET. Just remember, for your security, we can't enroll or make changes to your recurring draft over the phone, but we can answer any questions you may have.

Banking Information

Name on Account		 <p style="font-size: small; text-align: center;">If your account is held with a credit union, verify the routing and account numbers used for ACH drafting as they may be different from what is shown on your check or deposit slip.</p>
Account Type	<input type="checkbox"/> Checking <input type="checkbox"/> Savings	
Bank Name		
Bank Routing Number		
Bank Account Number		

Draft Details

- ✓ Select the day of the month you would like to have your payment drafted: _____
(The draft date must be between the due date and the date the late charge is assessed. This information is located on your billing statement.)
- ✓ Select the month of your first recurring payment: _____
- ✓ Specify additional funds (after monthly payment amount) to be applied towards principal: \$, .
- ✓ For benefits of adding principal, Sign On to your mortgage account at truist.com, select "More" and view Mortgage Loan Calculators.

Mortgage Customer Information

Borrower Name		Mortgage Loan Number	
Property Address		Mailing Address (if different)	
Best phone number		Email Address	

Here's how recurring payments work:

- You will authorize Truist Bank, its successors or assigns, to initiate a monthly draft from checking or savings account in the amount of your current scheduled monthly payment for each billing period.
- Because this is an electronic transaction, funds may be applied to your mortgage on the day we initiate the payment, but your banking institution may take extra time to clear on their end. You can always confirm a payment by signing onto your mortgage account online, or by viewing your billing statement.
- You will be notified by mail at least 10 days prior to your next scheduled payment withdrawal date of any changes in your payment resulting from escrows or other charges.
- Should the date for your scheduled payment fall on a weekend or a holiday, your payment will be withdrawn on the next business day.
- We may try to withdraw funds a second time if there aren't sufficient funds at the time of our first attempt. A non-sufficient funds ("NSF") fee may apply to your account if the funds are not available at the time of debit. We will let you know in writing if we need to cancel your recurring payment authorization due to repeated returns caused by non-sufficient funds.

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.

Signature: _____

Date: _____



Equal Housing Lender. Truist Bank NMLS #399803